ERASMUS+ CALL FOR APPLICATIONS

MOBILITY FOR STUDIES
ACADEMIC YEAR 2018/2019
Objective

The Erasmus+ Study program allows students to spend a period of study in a partner University in the EU (or in some non EU countries) without paying additional fees and gaining a scholarship. The activities carried out abroad will be completely accepted only once your Learning Agreement will be approved by the Degree Programme Board.
Where can I go?

The Erasmus+ Study programme allows students to spend a period of study in a partner University which may be:

- one of the 27 states of the EU;
- Iceland, Norway, Liechtenstein;
- The former Yugoslav Republic of Macedonia.
- Switzerland
- Some non EU countries (see next page)
Non-EU Countries participating in the Erasmus+ programme

It is possible to apply for mobility for study at a University located in the following *Partner countries* of the Erasmus+ programme: Albania, Armenia, Australia, Azerbaijan, Bosnia and Herzegovina, Ethiopia, Jordan, Israel, Moldova, Myanmar, Serbia, South Africa and Ukraine.

As established by the Erasmus+ Programme, special financial contributions are available for non-EU locations.
Activities available during the Erasmus+ period

• Learning activities (course units) and exams;
• Preparation of the dissertation/thesis;
• Internship (if provided by your course);

Note: Those who plan to go abroad for a Phd have to agree with the School Director/Phd coordinator on the activities to carry out abroad.
General eligibility requirements 1/2

In order to submit an application students **must**:

- be enrolled in an undergraduate, graduate or single cycle degree programme, a PhD programme or at a specialization school run by UNIBO in the 2017/2018 academic year;
- possess adequate language skills (see the *Language requirements* section);
- present a study plan to be followed at the partner institute and a related motivation statement (see the section on *Activities to be carried out at the institute abroad and the Learning Agreement*);
- renew their enrolment at UNIBO for the 2018/2019 a.y. by the deadline established by the university, except for students who plan to graduate by 31 March 2019.
General eligibility requirements 2/2

- Students enrolled in their third year or “fuori corso” of an undergraduate degree programme, who expect to graduate during the 2017/2018 a.y. may depart during the first year of their graduate degree programme (second cycle). These students, who apply with reserve, must be enrolled for a graduate degree programme in the 2018/2019 academic year. Mobility for studies is only allowed during the second semester of the 2018/2019 academic year.

- Mobility students may not graduate before completing their study abroad period and obtaining recognition from their individual Degree Programme Boards for the learning activities carried out at the institute abroad.

- The mobility period for PhD students must conclude within the official duration of their PhD programme.
Incompatibility

Students will be able to receive an Erasmus+ scholarship (for study, internship) for a maximum of 12 months for each study cycle; single cycle degrees will have max 24 months. So, students are allowed to go abroad with the Erasmus+ programme multiple times.

The total period includes previous exchange experiences (LLP Erasmus / Erasmus Placement).

Note: Incoming international students with an Erasmus Mundus Action 2 grant enrolled in Master programme will not receive the Erasmus+ scholarship.
Language requirements 1/3

• To apply for the Erasmus+ programme 2017/18 in a EU Country, your language skill must be certified to level A2 CEFR (Common European Framework of Reference for Languages).

• Candidates may only enrol for tests at the UNIBO Language Centre (Bologna and Romagna offices) from 12 noon on 10/01/2018 to 12 noon on 20/01/2018 (subject to availability) via AlmaRM, the online application. There are 5,500 total available spots shared between the five campuses (Bologna, Cesena, Forlì, Ravenna, Rimini).

• When countries have multiple language requirements, it is possible to choose and take only one of the language tests among them.
Language requirements 2/3

Students are exempted from taking language tests if they:
• are enrolled in degree programmes entirely in English. These students must however submit appropriate certification (or sit the test) if they wish to apply for an exchange which doesn’t require English as a test language;
• have been awarded an Official Certification (certificates dated before 01/01/2016 are not valid);
• have attended a language course of 50 hours at CLA, with explicit indication about the language level (certificates dated before 01/01/2016 are not valid);
• have sat and passed a language assessment test at the University Language Centre of BOLOGNA (CLA), for a.y. 2016/17 or 2017/18, for others mobility calls (Erasmus, Erasmus Placement or Overseas);
• are enrolled in a third-cycle programme (PhD programme or specialization school) at the University of Bologna;

For questions about language requirements refer to CLA helpdesk, from 10 January to 13 February 2018: diri.accertamentilinguistici@unibo.it. A telephone helpdesk service is also available from Monday to Friday between 10:00 and 13:00 and between 14:00 and 17:00 at the following number: +39 051.2097755.
Language requirements 3/3

• Language requirements specified in the Call are compulsory for application eligibility, therefore, before to apply check details of the single exchanges.

• Candidates who sat the test for the first call may only retake the test for the same language if the score obtained previously was below A2, or they are applying for a place for which a different language is required.

• It is very important to check the language requirements of the receiving University, that usually are different from the ones required by the University of Bologna. Outgoing students must demonstrate the language level required by the partner University when they send the application form.

• Students who do not fulfill the partner University language requirements may not be accepted at that University and can be considered not eligible to the call.
Destination choice

The destination choice has to be done on AlmaRM according to:

• language competence;
• partner University application deadline;
• teaching activities available for exchange students at the partner University
• interview with the exchange supervisor.

NOTICE:
the final decision belongs to the partner Universities and in case of refusal there will be no reallocation by Unibo.
Presenting the application

• For the relaunch of the Erasmus + Mobility for Studies 2017-2018 programme, each student may submit an application for **only one place**.

• The application must be done **on line via AlmaRM** after reading the whole call.

**Documents required:**
1. certification of the previous career (only for career of other Universities different from UniBo);
2. study project, academic and cultural motivations;
3. language certificate;
4. other certificates considered useful for the evaluation.
Selection criteria

• Exchange Coordinator assessment (maximum 40 points);

• Academic career evaluation (maximum 60 points): marks average and ratio between credits registered up to 26th May 2016 and the year of enrollment.
Deadlines

- **Thursday 27th April 2017**: applications opening;
- **Tuesday 23th May 2017 at 1 pm**: deadline for the application on AlmaRM;
- **Mon 12th June 2017**: publication of the rankings and start of acceptance (on AlmaRM);
- **Fri 16th June 2017 at 1 pm**: deadline for the acceptance.

- Language tests at the University Language Centre: from **May 8 to May 19, 2017** – to be booked on AlmaRM from **April 27 to May 5 2017**.
Important: entering and staying in the foreign country

You must find out about the procedures for entering and residing temporarily in the foreign country from the partner university, embassy or consulate: if you require an entry visa, a residence permit, a health cover, how long they take, what procedures to follow, how to apply. Not all this information is available at the University of Bologna offices, you may only find it at the foreign university.

Non-EU students enrolled at the University of Bologna must always go to the Embassy or Consulate of the country well in advance to check the procedures to be completed before leaving.
Funded contribution: EU Countries

The EU contribution covers the majority of the expenses related to the exchange period.

The amount is calculated according to the destination country and the number of days spent at the partner University, including the date of arrival and the date of departure indicated in the Certificate of Attendance.

Contributions are assigned for exchange periods of at least 3 months and up to 12 months between June 1st 2017 and September 30th 2018. The exchange period must be continuous, without interruption.

The grants are also linked to the activities performed abroad and their recognition by the Degree Programme Board. This means that students not completing any study activities with satisfactory results, i.e. who do not obtain any recognition by their degree programme, will be required to refund the full amount of the grant received.
Funded contribution: EU Countries

- Contribution from the EU, from a minimum of € 230 to a maximum of € 280 per month;

- Integration of UniBo and MIUR, based on the available funds;

- Additional contribution for students assisted by ER.GO. For more information, contact directly ER.GO: www.er-go.it

- Special contributions for students with disability and students with low economic status, that the EU may provide. Information will be published on the web site: www.unibo.it/en/international/Studying-abroad
Funded contributions:

EU Countries

The monthly amount depends on the country of destination, divided into the following groups:

• **Group 1** (high cost of living - €280 per month): Austria, Denmark, Finland, France, Ireland, Lichtenstein, Norway, Sweden, Switzerland, United Kingdom;

• **Group 2** (average cost of living - €230 per month): Belgium, Croatia, Czech Republic, Cyprus, Germany, Greece, Iceland, Luxembourg, Holland, Portugal, Slovenia, Spain, Turkey;

• **Group 3** (low cost of living - €230 per month): Bulgaria, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Romania, Slovakia, the former Yugoslav Republic of Macedonia.
Funded contribution
Non - EU Countries

For mobility to non-EU countries funding consists entirely of the European Union contribution and is divided as follows:

- contribution for living costs: **€650 per month** for all non-EU Countries
- contribution for **travel expenses**: as explained in the Call

For Erasmus+ **non-EU Countries** funding, the period of execution must be between **January 2017 and 31st July 2018**.

The amount is calculated according to the **actual number of days** spent at the partner University and it will be released only after the **recognition of at least one learning activity by the Degree Programme Board** (study, internship, preparation of the thesis), regardless the amount of credits achieved.

If no activity carried out abroad is recognised by the Home University, the student will have to return the contribution.
Contacts

International Mobility Office of the School (degree programmes of Bologna):
Viale Risorgimento 2, Bologna (second floor). Check opening times on:
http://www.engineeringarchitecture.unibo.it/en/school/the-school-offices/student-international-mobility-office
Contact person: Lara Sorrentino | ingarc.internazionale.bo@unibo.it

For EU Countries: International Relations Offices (DIRI)
Europe Geographical Area Unit - Study Mobility Office
Via Filippo Re, 4 Bologna | erasmus@unibo.it

For Non - EU Countries: International Relations Offices (DIRI)
Latin America, Africa, Middle East and Western Balkan Geographical Area Unit
Via Filippo Re, 4 Bologna | diri.area3@unibo.it
Monday, Tuesday, Wednesday and Friday: 9:00-11:15 am
Tuesday: 9:00-11:15 am and 2:30-3:30 pm
Thursday: 2:30-3:30 pm
For support about the online application on AlmaRm and the procedures related the exchange, Tutors for International Relations will receive you at the

Student Administration Office of the School (desk 4)
Via Saragozza 8 -10, Bologna

Appointment by email: ingarc.internazionale.bo@unibo.it
Other exchange opportunities

The University of Bologna offers a number of other exchange opportunities:

- **Erasmus + Mobility for internships**: an exchange programme which gives a chance to broaden the vocational and training curriculum by working abroad in a private firm or in the public sector. Call now open for a.y. 2017/18. **Deadline May 29**;

- **Overseas**: an exchange programme offering mobility outside of the European Union, allowing students to spend time studying in partner universities that have signed mobility agreements with Unibo. Next call will be on **September/October 2017 for the AY 2018/19**;

- **Scholarships for final dissertation abroad**: The School of Engineering and Architecture offers scholarships to spend study and research periods abroad aimed at preparing the final dissertation. The call for application is open to students preparing for a degree (laureandi) or graduates (within 6 months after the graduation day). Call now open. **Deadline May 17**
• When I come back to the University of Bologna, will the exams passed abroad be recognized? Before leaving, students have to obtain the approval of their learning agreements by their Degree Programme Board. All the activities approved in the learning agreement will be recognized at the end of the Erasmus exchange period.

• Are there any prearranged learning agreements/study plans? There are no ready-made study plans; it is up to each candidate to check the courses (or laboratories, projects, seminars, etc.) on the website of the partner universities. For further information, the student should contact the exchange coordinators who can give useful information regarding teaching activities at partner Universities.

• How many credits can I get? There is not a prearranged number of credits that you have to obtain abroad (maximum or minimum); in order to receive the economic contribution, you need to complete a teaching activity, regardless of the number of credits.
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